

**OFFICE OF THE STATE PROJECT DIRECTOR**  
**SARVA SHIKSHA ABHIYAN STATE MISSION AUTHORITY MANIPUR**

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**NOTICE**  
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Imphal, the 30<sup>th</sup> November, 2010

**No.1/3/09- SSA (SMA):** Applications are invited in the prescribed format for filling up the following 17 (seventeen) posts on contract basis under Sarva Shiksha Abhiyan, Manipur for a period upto 28/02/2011 as detailed under.

Sl. No.	Post	No. of Post	Consolidated Remuneration Per month.
A	Accounts Officer	2	Rs. 13,700/-
B	Assistant State Coordinator	1	Rs. 13,700/-
C	Special Teacher	7 (VI-4,HI-2 & MR-1)	Rs. 13,500/-
D	Data Entry Operator	3	Rs. 8,000/-
E	Accountant	4	Rs. 8,000/-
<b>TOTAL</b>		<b>17</b>	

2. **Age:** The candidates should be 30 years and below as on 30<sup>th</sup> November, 2010 with relaxation for OBC for 3 years and SC/ST for 5 years, the age limit would not apply to erstwhile NFE employees subject to fulfillment of requisite qualifications specified for each post.
3. **Place of Posting:** The selected candidates will be posted anywhere in the State of Manipur as per decision of the SSA, SMA, Manipur.

4. **Details of Essential and Desirable Qualification:**

**A) Accounts Officer: (consolidated pay of Rs. 13,700/-)**

Essential:

- i. Masters degree in Commerce or its equivalent from a recognized University/ Institution.
- ii. Certificate in Tally software.

Desirable:

- i. At least two years hands on experience with a C&AG empanelled C.A. firm,
- ii. Knowledge of Manipuri/ Hindi/ English.
- ii. Knowledge of Computer.

**B) Assistant State Coordinator : (consolidated pay of Rs. 13700/- p.m.)**

Essential:

- i. Masters Degree or its equivalent from a recognized university/ Institution.

Desirable:

- i. Masters degree in Statistics/ Sociology/ MSW/Education will be given preference.
- ii. Knowledge of Manipuri/ Hindi/ English.
- iii. Knowledge of Computer.

**C) Special Teacher: (consolidated pay of Rs. 13500/- p.m.)**

Essential:

- i. Should have passed the 10+2 examination or equivalent.
- ii. Should possess a recognized Diploma/Degree in the education of Visual Impairment/Hearing Impairment/ Mental Retardation.
- iii. The applicants should invariably possess registration certificate issued by the Rehabilitation Council of India.

Desirable:

- i. At least 3 (three) years experience of teaching Visually Impaired, Hearing Impaired and Mentally Retarded Children.
- ii. Knowledge of Manipuri/ Hindi/ English.



**D. Data Entry Operator: (consolidated pay of Rs. 8000/- p.m.)**

Essential

- i. Graduate with one year PG diploma/Certificate in computer application from a University/ Govt. of India recognized Institute or
- ii. Bachelor in Computer Application/ B.Sc.(IT) and
- iii. Typing capability in English of above 40 words per minute.

Desirable:

- i. Knowledge of Manipuri/ Hindi/ English.

**D). Accountant: (consolidated pay of Rs. 8000/- p.m.)**

Essential:

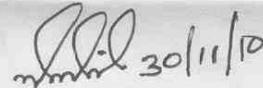
- i. Bachelors degree in Commerce from a recognized University/ Inst.
- ii. Certificate in Tally software.

Desirable:

- i. M.Com Degree of a recognized university/institution.
- ii. Knowledge of Manipuri/ Hindi.
- iii. Knowledge of Computer.

5. The last date of issue and receipt of the prescribed application form is **20<sup>th</sup> December, 2010 by 3.00 p.m.** Incomplete application forms and forms received after the prescribed last date shall not be entertained.

6. The office of the undersigned may be contacted for any clarification during office hours of all working days.

 30/11/10

**(N. Praveen Singh)**  
Addl.State Project Director,  
SSA State Mission Authority, Manipur.

Copy to:-

1. Secretary (Education/S), Govt. of Manipur/ VC, E.C., SSA SMA Manipur.
2. State Project Director, SSA, SMA, Manipur.
3. The Editor \_\_\_\_\_, for publication in the esteemed daily.
4. File.